

ORDER OF ANEPA

PALMETTO CHAPTER NO. 284

BY-LAWS

I. ALTERATION OR CHANGE TO BY-LAWS

1. In order that any amendment, alteration or change be made to the By-laws of the Chapter, it shall be necessary that:
 - a. Proposal shall be brought before the Chapter at a regularly scheduled meeting.
 - b. The proposed change shall then be printed in the regularly called notice of meeting, to each member of the Chapter.
 - c. The proposed change shall be voted on at the next regularly scheduled meeting, following compliance with the above paragraphs.
 - d. There must be a vote of two-thirds (2/3) of the members present, or in the alternative, passage may be had by a vote equivalent to 51% of the members of the Chapter in good standing (51% to mean a majority).

II. VOTING

1. In order to vote, a member must be in good standing with the Chapter (Article XVI, Section 1).
2. All voting shall be by hand vote, except:
 - a. Voting for membership.
 - b. One member followed by a second shall so request a secret vote.

III. DONATIONS AND APPROPRIATIONS

1. No amount exceeding the sum of fifty and no/100 (\$50.00) dollars shall be donated or appropriated without first notifying the membership in advance of the amount and purpose, except it shall be proper for the Treasurer to pay the current bills of the Chapter.
2. The President is authorized to spend the sum of Twenty-five and no/100 (\$25.00) Dollars at his discretion.

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ORDER OF AHERA

PALMETTO CHAPTER NO. 704

BY-LAWS

AMENDMENT TO ARTICLE III

Amend Article III to include the following paragraph:

4. Distribution of Assets upon Dissolution:
Upon the dissolution of Palmetto Chapter No. 704, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Chapter, divide of all the assets of the corporation equally for the purposes of the Chapter in such a manner, or to such persons or organizations and operated exclusively for charitable, educational, religious, or scientific purposes, as shall at the time qualify as an exempt organization which qualifies under the South Carolina income tax laws and regulation.

IV. COMMITTEES

Suggest committee read

Aug 11, 1978

1. All committees shall be appointed by the President, except:
 - a. If a member shall request placement on a certain committee, his request shall be met, and if not, he may bring to a vote of membership his request.
2. Requests and suggestions of the members to the Chairman of a committee shall be brought to the attention of the membership, and if the requesting member so ask, his name be kept in confidence by the Committee Chairman and his request placed before the brotherhood without identification.
3. Each committee shall have a chairman and co-chairmen.
4. No by-laws, appropriations or committee business shall supersede the general by-laws of the Chapter.
5. A list of the committees and their respective chairmen co-chairmen and members shall be placed in the minutes of the Chapter and shall be given to the membership.

V. BOARD OF GOVERNORS

1. The Board of Governors shall consist of five (5) members in accordance with the By-laws of the Order of MESA (Article IX).
2. The Board shall meet once per month.
3. The Board shall appoint a member of its Board to act as Co-Chairman and Secretary at its first yearly meeting. The member so appointed by the Board shall record and keep records of the meeting.
4. Records of the Board meeting shall be made available to the membership, upon request.
5. Any member can attend the meeting of the Board; however, the attending member may not vote nor enter into discussion at the said meeting without permission of the Chairman of the Board, except that the attending member may place before the Board suggestions for its action.
6. Should any member of the Board miss three (3) meetings without justification, that Chairman shall present the member's name to the Chapter membership at the next

VII. OFFICERS

1. Officers shall be removed for failure to attend three (3) meetings per year without excuse; removal to be had by presentation to the membership at a regularly scheduled meeting.
2. Officers shall be responsible for the initiation of new members; provided, however, that should an officer, at his request not wish to participate in the ceremony, he may so request and be excused.

VIII. DUTIES OF THE OFFICERS

1. President:
 - a. He shall be responsible for appointing and instructing the Chairman of each committee as to the committee's duties and responsibilities.
 - b. He shall be responsible for each officer, following election, to instruct the newly elected officers of their duties and responsibilities.
 - c. Comply with Article X, Chapters 1-6.
2. Vice-President:
 - a. Comply with Article X, Chapter 7.
3. Treasurer:
 - a. Comply with Article X, Chapter 9.
 - b. The newly elected treasurer shall read during the month of January the profit and loss statement of the previous year with a detailed report of all incoming money and expense. A treasurer's book should be maintained and viewed by the membership upon their request.
 - c. The Treasurer shall report to the membership a full accounting of all monies entrusted to any Ahapan following any dance or affair sponsored by the Chapter, and this accounting to be submitted within thirty (30) days of the affair or dance.
4. Secretary:
 - a. There shall be two (2) secretaries: a recording

to see them.

B. The recording secretary shall keep appended to the minutes a separate, typed folder which shall list amendments, by-laws, and operating procedures passed by the membership. These to be available to any member who requests to see them.

C. The recording Secretary shall be responsible to the membership and the President to insure that any business carried on at previous meetings shall be brought up under the heading of "Old Business".

2. Corresponding secretary:

A. The corresponding Secretary shall report to the membership in the month of June the names of all members who are in arrears in the payment of their dues and the reasons for non-payment of their dues.

B. The corresponding Secretary shall mail a card to each member of AHERA to determine the following:

1. Failure of members to attend meetings.
2. A change in the amount of annual dues.
3. Change in the meeting place of the Chapter, date, or time.
4. Type program or other entertainment the members would prefer.

IX. INITIATION OF NEW MEMBERS

added July 14, 1973
There shall be initiation of new members four (4) times a year, to take place in the months of ~~March, June, September, and December.~~ *July, August, October, and December.*

X. PARLIAMENTARY PROCEDURE

1. It is the duty of the President to appoint a parliamentarian and one(1) alternate for the term of the President.
2. It is the responsibility of the appointed persons to familiarize themselves with the appropriate rules of procedure to be used by the Chapter.
3. Questions of procedure shall be the appointed members'



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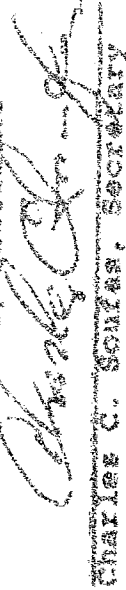
BY-LAWS

These By-Laws containing ten (10) articles and set forth on five (5) pages including this page were presented to the Chapter by the By-Law Committee after proper notice was given; for the first reading at its regularly scheduled meeting on July 9, 1974, and the By-Laws were read and adopted in their entirety at the regularly scheduled meeting on August 12, 1974, by a vote of seventeen (17) in favor and two (2) opposed.

FOR THE BY-LAW COMMITTEE:


LOUIS A. DAVIS

CHARLES C. SOARES

FOR PALMITO CHAPTER NO. 284:


LOUIS A. DAVIS, President

CHARLES C. SOARES, Secretary